Melrose Primary School

PUPILS REPEATING A YEAR LEVEL

Rationale:

Arrangements for pupils to repeat classes will only be considered if special circumstances exist and if it is decided that it is in the best interest of the child concerned.

Guidelines:

- Repeating of Preparatory year will only be considered for social or maturity reasons.
- The most appropriate year to repeat for learning difficulty reasons is year one. If this is to be considered discussions should begin at half/yearly parent teacher interview after discussions with the Principal.
- If a parent or teacher requests that a child repeat in year 2-6 this will only be considered in exceptional circumstances. Outside professional opinion, if available, may be sought in the making of this decision.
- The decision for a child to repeat a year level must be unanimous.

Implementation

- At the appropriate time teachers will submit names of possible repeaters to the Principal.
- The class teacher and Principal will discuss each child and seek additional information if required.
- A shortlist of children to repeat is prepared.
- A meeting is held with the parents.
- If both the school and the parents agree that a child should repeat a year level, the appropriate information is supplied to the relevant pupil placement committee.

Evaluation:

- This policy will be reviewed as part of the school’s three-year review cycle.

This policy was last ratified by School Council in May, 2007

School Council President……Dale Smith………………(signature)